

WORKING IN EVENTS INTERNSHIP

Moving Parts: Newcastle Puppetry Festival 2023

Moving Parts Arts CIO is excited to be able to offer one internship placement to a North of Tyne-based resident looking to gain hand-ons experience in delivering events and creative projects. The North of Tyne district includes Newcastle, Northumberland and North Tyneside.

The 4th edition of the award-winning Newcastle Puppetry Festival will run 8th - 16th April 2023 at various indoor and outdoor venues across the city. The 9-day programme includes shows, workshops, talks, films and outdoor theatre for adults, kids, teens and families.

Location and dates: 3rd - 15th April 2023 (10 days within this period) in Newcastle upon Tyne

Payment and benefits:

Fee: £125 per day for 10 days (£1,250 total)

Additional benefits:

- One-to-one mentorship sessions with the festival team
- A written reference at the end of the placement
- Food (lunch and dinner) provided during the festival week
- Local travel expenses of up to £10 per day
- Access to shows at the festival
- A team t-shirt

What will the internship look like?

The successful candidate will work alongside the Newcastle Puppetry Festival production team to assist in a broad range of tasks to help deliver the 2023 festival. The intern will be an integral part of the team. This will be a largely hands-on internship - learning through doing - but there will also be time to sit down and discuss different areas of event delivery. This internship opportunity seeks to develop the skills and experience of a North of Tyne resident who is passionate about pursuing a career in events and the arts.

This internship is made possible through funding from North of Tyne Combined Authority and Creative UK.

What skill areas will be included in the internship?

Please note that the successful applicant does not need prior experience in these areas.

- People Management
- Production tasks
- Health & Safety
- Outdoor Events Management
- Indoor Events Management
- Technical theatre
- Audience Experience and Evaluation
- Customer Service

Who can apply?

Due to funding stipulations, the successful candidate must be based in the North of Tyne Combined Authority area, which includes Newcastle, Northumberland and North Tyneside. You do not need prior professional experience to apply - we are interested in seeing passion for working in this industry. We particularly welcome applications from disabled people, those from the Global Majority and those from a working-class background. Applicants must be aged 18+.

How do I apply?

Prospective applicants should send a CV and a separate cover letter (maximum of one side of A4) or a short video (maximum 3 minutes) to Becky Pereira at movingpartsproducer@gmail.com which includes:

- What this opportunity would mean to you and how it will help your career

- An overview of your relevant experience in events (if any), customer service or generally working with people. This could be any voluntary positions you have had in the past, jobs in customer service, or if you have been involved in an amateur dramatics group - anything at all that you think might be relevant and shows your passion for a career in the events industry.
- Where you are based in the North of Tyne Combined Authority area
- Your current availability between 3rd - 15th April 2023

Please include EVENTS INTERNSHIP in the email subject line.

Closing date: Friday 10th March 2023, 5pm

Interviews: Thursday 16th March 2023

Decisions: Friday 17th March 2023

For more information on our work visit www.movingpartsarts.com